



Digital Services Sub (Finance) Committee

Date: MONDAY, 4 FEBRUARY 2019

Time: 11.00 am

Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Deputy Jamie Ingham Clark (Chairman)
Randall Anderson (Deputy Chairman)
Deputy Keith Bottomley
John Chapman
Tim Levene
Jeremy Mayhew
Sylvia Moys
Alderman Sir Andrew Parmley
James Tumbridge
Rehana Ameer
Hugh Morris

Enquiries: Rofikul Islam
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Lunch will be served in the Guildhall Club at 1pm
N.B. Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 2 November 2018.

For Decision
(Pages 1 - 10)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 11 - 12)
5. **WORK PROGRAMME FOR FUTURE MEETINGS**
Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 13 - 14)
6. **CHAMBERLAIN'S DEPARTMENT DIGITAL ADOPTION**
Presentation

For Information
7. **DIGITAL STRATEGIC FRAMEWORK**
Presentation

For Information
8. **CASE FOR A DIGITAL STRATEGIC FRAMEWORK**
Joint Report of the Town Clerk and the Chamberlain

For Decision
(Pages 15 - 20)
9. **GENERAL DATA PROTECTION REGULATION (GDPR/DATA PROTECTION ACT 2018 (DPA))**
Report of the Comptroller & City Solicitor

For Decision
(Pages 21 - 30)

10. **CR 16 INFORMATION SECURITY RISK**
Report of the Chamberlain
For Decision
(Pages 31 - 48)
11. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**
Report of the Chamberlain
For Information
(Pages 49 - 54)
12. **IT DIVISION RISK UPDATE**
Report of the Chamberlain
For Information
(Pages 55 - 58)
13. **UPDATE ON NEW WEBSITE**
Report of the Director of Communications
For Information
(Pages 59 - 60)
14. **MICROSOFT LICENSING AND CLOUD PRODUCTIVITY SUITE (OFFICE 365)**
Report of the Chamberlain.
For Information
(Pages 61 - 72)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
17. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

18. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 2 November 2018.
For Decision
(Pages 73 - 78)

19. **INFORMATION & CYBER SECURITY STRATEGY - SECURITY SPEND FORECAST**
Report of the Chamberlain
- For Information**
(Pages 79 - 100)
20. **COLP IT MODERNISATION - MANAGED DESKTOP & O365**
Joint Report of the Chamberlain and the Commissioner of the City of London Police
- For Information**
(Pages 101 - 112)
21. **SMART WORKING UPDATE**
Report of the Chamberlain
- For Information**
(Pages 113 - 116)
22. **2020 SOURCING PROJECT - POSITION STATEMENT**
Report of the Chamberlain
- For Decision**
(Pages 117 - 122)
23. **HOUSING MANAGEMENT SYSTEM UPGRADE**
Report of the Director of Community and Children's Services.
- For Information**
(Pages 123 - 134)
24. **CONTRACT VARIATION: MIDLAND ITRENT HR AND PAYROLL SYSTEM EXTENSION**
Report of the Chamberlain
- For Decision**
(Pages 135 - 142)
25. **POLICING PROGRAMMES - UPDATE REPORT**
Joint report of the Chamberlain and City of London Police
- For Information**
(Pages 143 - 148)
26. **COLP IT MODERNISATION - SECURITY ZONE**
Joint Report of the Chamberlain and the Commissioner of the City of London Police
- For Information**
(Pages 149 - 156)

27. **COL IT TRANSFORMATION PHASE II IT SERVICE 2020 CONTRACT**
Joint report by Chamberlain and the Commissioner of City of London Police

For Information
(Pages 157 - 166)

28. **MARKETS STOCK CONTROL SOFTWARE**
Report of the Chamberlain

For Information
(Pages 167 - 168)

29. **SYNECTICS COMPLAINT WAIVER**
Report of the Chamberlain

To Follow

For Decision

30. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
SUB COMMITTEE**

31. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**